



## FURNITURE BARGAINING COUNCIL

Suite 13 ♦ Reitz Park ♦ 80 President Reitz Avenue ♦ Westdene ♦ Bloemfontein ♦ 9301  
Correspondence to be addressed to: THE PROVINCIAL MANAGER ♦ Post Office Box 3914 ♦ Bloemfontein ♦ 9300  
Telephone (051) 447-1807 ♦ Facsimile (051) 447-2554 ♦ e-mail [freestate@furnbed.co.za](mailto:freestate@furnbed.co.za) ♦ Website [www.furnbed.co.za](http://www.furnbed.co.za)

### CIRCULAR 12/21

#### TO ALL EMPLOYERS AND EMPLOYEES

#### RELEASE OF EFT PAYMENTS: DECEMBER 2021 LEAVE PAY AND HOLIDAY BONUS FUND PAYMENTS

In terms of clauses 12 and 13 of Chapter 1 of the prevailing Main Collective Agreement, any employee who has been employed at an establishment in our Industry during the contribution year (October of the previous year to September of the current year) and for whom Leave Pay Fund and Holiday Bonus Fund monies were deposited into the applicable funds with Council during the contribution year, shall receive such money equal to the amount received by Council, during December of every year. **Cheque payments are since January 2021 no longer considered to be a legal payment method and electronic funds transfers (EFT) are now the only available legal payment method.**

**The general release of EFT payments to employees shall be made directly into the bank accounts of such employees, as per the updated bank accounts supplied to Council for Leave Pay and Holiday Bonus Fund monies, between 6 and 15 December 2021, unless you have provided the Council with an alternative specified date in writing as set out below.**

In the event that an establishment wishes the Council to release the EFT payments to its employees on an alternative date during the month of December 2021, **but not later than 22 December 2021** (some banks take two days to process), you are hereby urgently requested to notify the Council in writing of such alternative date during December 2021 on which the Council should release such EFT payments to the employees concerned.

**Please note:** Should an Establishment require the Council to make payment to its employees on an alternative date during December 2021 but not later than 22 December 2021, such establishment is required to notify the Council of such specified date by way of an electronic mail addressed to Thabiso Mzizi at the following e-mail address: **[thabiso@furnbed.co.za](mailto:thabiso@furnbed.co.za)** and a copy to your designated area agent. Such e-mail must reach the Council by no later than the **23rd of November 2021**, to allow for timeous and proper processing.

**Any queries that you may have regarding this Circular must be directed to your designated area agent or the Council's Inspectorate Department. Please do not direct any queries you may have regarding this Circular to any other Council staff members.**

**A COPY OF THIS CIRCULAR MUST BE DISPLAYED ON YOUR ESTABLISHMENT'S NOTICE BOARD**