



FURNITURE BARGAINING COUNCIL

Room 1101 ♦ 11th Floor ♦ Arcadia Centre ♦ 376 Steve Biko Street ♦ Arcadia ♦ Pretoria
 Correspondence to be addressed to: THE REGIONAL MANAGER ♦ Post Office Box 57086 ♦ Arcadia ♦ 0007
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CIRCULAR 10/16

TO ALL EMPLOYERS IN THE INDUSTRY

UPDATING OF ESTABLISHMENT'S CONTACT DETAILS

It has come to the Council's attention that there are a large number of establishments who have failed to notify the Council of their new/changed contact details.

In order for this Council to effectively communicate with establishments in the industry, it is imperative that the Council has on record each establishment's correct current contact details.

Kindly complete and submit to the Council's offices your establishment's current contact details on the form below, by no later than Friday, 9 December 2016.

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Establishment's Name:																
Postal Address:																
								Postal Code:								
Telephone Number: (Area code and Number)											-					
Fax Number: (Area code and Number)											-					
Cellphone Number:																
E-mail Address No. 1:																
E-mail Address No. 2:																

 Authorised Signature

 Designation

 Date (DD/MM/YYYY)

Establishment's
 Official Stamp