



**FURNITURE BARGAINING COUNCIL**

North Block ♦ 39 Empire Road ♦ Parktown Ext ♦ Johannesburg  
 All correspondence to be addressed to: THE GENERAL SECRETARY ♦ Post Office Box 32789 ♦ Braamfontein ♦ 2017  
 Telephone (011) 242-9200 ♦ Facsimile (011) 482-6420 ♦ e-mail council@furnbed.co.za ♦ Website www.furnbed.co.za

**CIRCULAR 10/16**

**TO ALL EMPLOYERS IN THE INDUSTRY**

**UPDATING OF ESTABLISHMENT'S CONTACT DETAILS**

It has come to the Council's attention that there are a large number of establishments who have failed to notify the Council of their new/changed contact details.

In order for this Council to effectively communicate with establishments in the industry, it is imperative that the Council has on record each establishment's correct current contact details.

Kindly complete and submit to the Council's offices your establishment's current contact details on the form below, by no later than Friday, 9 December 2016.

✂-----

<b>Establishment's Name:</b>																
<b>Postal Address:</b>																
								<b>Postal Code:</b>								
<b>Telephone Number:</b> (Area code and Number)											-					
<b>Fax Number:</b> (Area code and Number)											-					
<b>Cellphone Number:</b>																
<b>E-mail Address No. 1:</b>																
<b>E-mail Address No. 2:</b>																

\_\_\_\_\_  
 Authorised Signature

\_\_\_\_\_  
 Designation

\_\_\_\_\_  
 Date (DD/MM/YYYY)

Establishment's  
 Official Stamp